

Ganga Computerized Organization (GCO)

Basic Computer Course Study Material

This study material covers the complete syllabus of Basic Computer Course. It is useful for beginners, students, and competitive exam preparation.

Course Topics:

- Introduction to Computer
- Parts of Computer (Hardware & Software)
- Input & Output Devices
- Operating System Basics (Windows)
- MS Word Practical Notes
- MS Excel Practical Notes
- MS PowerPoint Basics
- Internet & Email Usage
- Computer Safety & Virus Protection
- Basic Troubleshooting

Our Services

- Computer Lab Setup for Schools
- Lab on Rent / Finance
- AMC for Computer Lab
- ID Card Printing Service
- Hardware & Technical Support

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