

# Project Name: Home Tab

CCC course Duration: 3 months

## Ms Office Suite:

- Ms Word
- Ms Excel
- Ms PowerPoint

## Change case:

- 1) sYSTEM sOFTWARE
- 2) aPPPLICATION sOFTWARE
- 3) uTILITY sOFTWARE

## Super Script & Sub Script

- ♣  $(A+B)^2 = A^2 + B^2 + 2AB$
- ♣  $H_2SO_4$

## Bullets & Numbering

1. one
  - a. two
  - b. three
2. four
  - a. five
    - i. six
    - ii. seven
      1. eight
    - iii. nine
  - b. ten
3. eleven

## Alignments:

~~THIS IS CENTER ALIGNMENT~~

THIS RIGHT ALIGNMENT

THIS IS LEFT ALIGNMENT

## Type 10 Times:



The quick brown fox jumps over the lazy dog.