

## E-WAY BILL

An e-way bill can be generated on the EWB Portal or through SMS or through the Android app. Once the e-way bill is generated, the supplier, recipient, and transporter will receive a unique e-way bill number. This e-way bill helps to allow the transportation of goods from one point to another. It is also possible to generate the EWB in a bulk manner.

There are some pre-requisites for generating an e-way bill:

1. The registration on the e-way bill portal
2. The Invoice/Bill/Challan related to the consignment of goods must be in hand
3. If transport is by road, the transporter ID or the vehicle number
4. If the transport is by rail, air, ship – transporter ID, transport document number, and date on the document

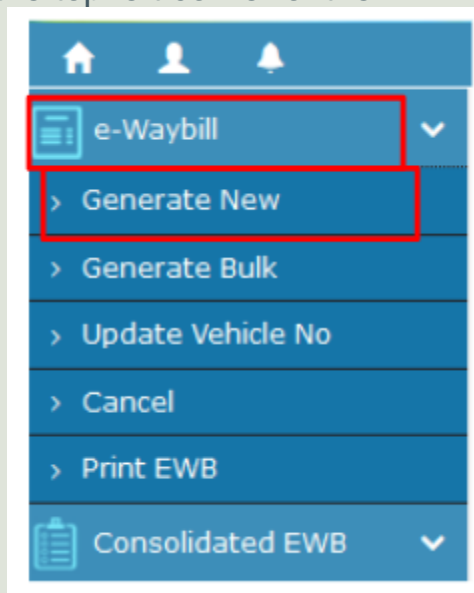
### STEPS TO GENERATE E-WAY BILL

#### 1. Visit the EWB portal

Visit the [e-Way Bill Portal](#) and log in using valid credentials.

#### 2. Navigate to Generate New option

Additionally, click on the **e-Way Bill > Generate New** option which is located on the top left corner of the



dashboard.

### 3. Enter the required details

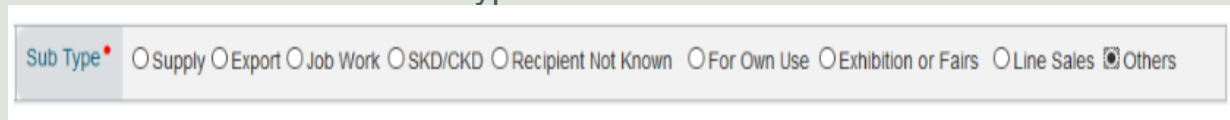
We, therefore, move to the “**Transaction Details**” page. Thus, enter the relevant details in the respective fields.



The screenshot shows the 'e-WayBill Entry Form' with a 'Transaction Details' section. It includes radio buttons for 'Transaction Type' (Outward, Inward) and 'Sub Type' (Supply, Export, Job Work, SKD/CKD, Receipt Not Known, For Own Use, Exhibition or Fairs, Line Sales, Others). There are also input fields for 'Document Type' (set to Invoice), 'Document No', and 'Document Date' (set to 05/09/2017).

### 4. Transaction type

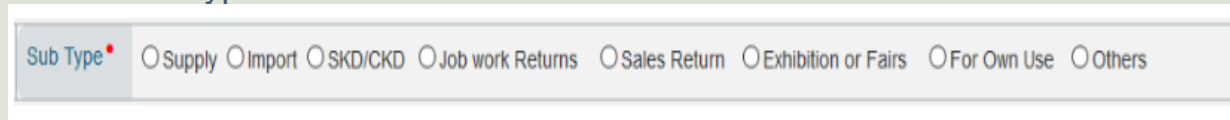
Therefore, under the “**Transaction Type**” section, select “outward” if you are a supplier of consignment and similarly, select “inward” if you are a recipient of the consignment. Likewise, select the relevant sub-type applicable to you. The following subtypes appear on the selection of the “Outward” transaction type:



This screenshot shows the 'Sub Type' selection options for an outward transaction. The options are: Supply, Export, Job Work, SKD/CKD, Receipt Not Known, For Own Use, Exhibition or Fairs, Line Sales, and Others (which is selected).

### 5. Inward transaction type

Moreover, the following subtypes appear on the selection of the “Inward” transaction type:



This screenshot shows the 'Sub Type' selection options for an inward transaction. The options are: Supply, Import, SKD/CKD, Job work Returns, Sales Return, Exhibition or Fairs, For Own Use, and Others.

### 6. Document type

Additionally, select the appropriate document type from the drop-down list. Enter the document/invoice number. Likewise, select the date of the invoice or challan or document. The system won't allow the user to enter a future date.

### 7. Enter To/From section details

Hence, “**From/To**” depending on whether you are a supplier or a recipient, enter the To/From section details. If the supplier/client is unregistered, then mention ‘URP’ in the field **GSTIN**, indicating that the

supplier/client is an 'Unregistered Person'.

From	
Name	LAWREL NAVIGATION MAURITIUS LTD
GSTIN *	29AAACL2036L1Z8
Address	Commerce Center,M/s Opal Asia 2nd Floor,Kulur-Kavoor Road,
Place	Kulur, Mangalore,
Pincode *	575013 KARNATAKA

TO	
Name	Name
GSTIN *	
Shipping	
Address	
Place	
Pincode *	-State-

## 8. Enter the following consignment details

Thus, enter the following details of the consignment ([HSN code](#)-wise) under the “**Item Details**” section:

1. Product name
2. Description
3. HSN Code
4. Quantity,
5. Unit,
6. Value/Taxable value
7. Tax rates of [CGST and SGST or IGST](#) (in %)
8. Tax rate of Cess, if any charged (in %)

Product Name	Description	HSN *	Quantity	Unit	Value/Taxable Value (Rs) *	Tax Rate(C+S+I+Cess) *
Name	Description	HSN	Quantity	Unit		
+						
Total Amount/Taxble Amount *	CGST Amount *	SGST Amount *	IGST Amount *	CESS Amount *		

## 9. Transporter details

Likewise, enter the required “**Transporter Details.**”

Product Name	Description	HSN *	Quantity	Unit	Value/Taxable Value (Rs) *	Tax Rate(C+S+I+Cess) *
Name	Description	HSN	Quantity	Unit		
+						
Total Amount/Taxble Amount *	CGST Amount *	SGST Amount *	IGST Amount *	CESS Amount *		

## 10. Generate the EWB

Finally, click on submit. The system, therefore, verifies the data for any error. Once the validation process is complete, the request is processed. Hence, the system generates an e-Way Bill EWB-01 form with a unique 12-digit number.

The screenshot displays the 'E-WAY BILL SYSTEM' interface. At the top, there is a header with the system name and the 'NATION TAX MARKET' logo. Below the header, a navigation bar contains a home icon, a user icon, and a notification icon. The main content area is titled 'Print e-Way Bill' and 'e-Way Bill'. A QR code is prominently displayed. Below the QR code, several fields are populated with data:

- E-Way Bill No: [Redacted]
- E-Way Bill Date: [Redacted]
- Generated By: [Redacted]
- Valid From: 23/09/2017 02:25 PM
- Valid To: 08/10/2017 02:25 PM

The form is divided into two parts:

**Part - A**

- GSTIN of Recipient: [Redacted]
- Place of Delivery: [Redacted]
- Invoice /Challan No: 123
- Invoice /Challan Date: 23/09/2017
- Value of Goods: ₹ 1000
- HSN Code: 601
- Reason for Transportation: Outward - Supply
- Transport No. & Name: [Redacted]
- Transport Doc. No. & Date: [Redacted]

**Part - B**

Mode	Vehicle No	From	Entered Date	Entered By
Road	[Redacted]	[Redacted]	[Redacted]	test

At the bottom of the form, there are buttons for 'Print', 'Detailed Print', and 'Exit'. The footer of the page states 'Powered By National Informatics Centre'.