



Course on Computer Concepts (CCC)



- Fundamentals
- Operating System
- LIBRE OFFICE: Writer, Calc
- Impress
- Internet & WWW
- Social Networking & E-Commerce
- Digital Finance Tool & Cyber Security

Eligibility: 8th

Duration : 3 Months,

Fees:- 3500/-



Duration : 3 Months, Certificate in Tally Eligibility: 10th



- A. Manual Accounting
- B. Computer Financial Accounting
- Basic Accounting Concepts
- Working With Company
- Accounts Master
- Voucher Types with Entry * Inventory
- Management Purchase & Sales Reports
- Data & Security Management
- Multi Currency
- Interest Calculations
- Advance Features
- Goods & Service Tax Tax
- Deducted at Source
- Job Work
- Job Costing
- Advance Tally
- Banking Utilities
- Manufacturing with G.S.T
- Payroll Management
- Tax Collected at Source
- Financial Control

Fees:- 4200/-



Diploma in Computer Application (DCA)



- Fundamentals
 - Operating System
 - LIBRE OFFICE: Writer, Calc
 - Impress
 - Internet & WWW
 - Social Networking & E-Commerce
 - Digital Finance Tool & Cyber Security
- Accounting with GST**
- A. Manual Accounting
 - B. Computer Financial Accounting

Eligibility: 10th

Duration : 6 Months,

Fees:- 6500/-



Advance Diploma in Computer Application (ADCA)



Tally

- Basic Computer Course
- Certificate in Tally
- Desktop Publising
- Advance Internet

Eligibility: 10th

Duration : 1 Year,

Fees:- 10500/-



Certificate in Computer Typing



फास्ट स्पीड टाइपिंग सीखें **केवल 3 माह में** HINDI/ ENGLISH

टाइपिंग प्रमाण पत्र सभी सरकारी नौकरियों में मान्य

COMPUTER TYPING

Eligibility: 10th

Duration : 3 Month,

Fees:- 1500/-



Certificate in Desktop Publising (CDTP)



- Phitoshop 7.0/ CS2
- CoralDraw 12/13/18
- PageMaker 7.0
- Document Scanning

Eligibility: 10th

Duration : 3 Month,

Fees:- 4500/-



NIELIT 'O' Level

'O' Level
(Foundation course in Computer Application)

- IT Tools & Business System
 - Internet & Web Design
 - Programming with 'C'
 - Introduction to Multimedia
- PR : Practicaln, PJ : Project,

Eligibility: 12th
Duration : 1 Year,

Fees:- 22000/-

कंप्यूटर कोर्सेज करके दें अपने कैरियर को नई उड़ान ...